

CONSENT OF SUPPLIERS WHOSE PERSONAL INFORMATION IS COLLECTED IN TERMS OF THE PROVISIONS OF SECTION 18 OF THE PROTECTION OF PERSONAL INFORMATION ACT (“POPIA”)

SUPPLIERS NAME: _____

SUPPLIERS REGISTRATION NUMBER: _____

Geozone Environmental (Pty) Ltd. Registration Number **clireg** (“the Company”) is committed to the protection and promotion of the privacy of our Supplier’s Personal Information and to give effect to the constitutional right to privacy and to fulfil the Company’s obligations under POPIA.

To promote compliance in terms of POPIA, the parties hereto record and agree as follows:

1. The Company will collect Personal Information from our Suppliers which shall include, but not limited to:
 - 1.1 business registration certificates (as registered with the CIPC);
 - 1.2 copies of identity documentation of directors or members or shareholders;
 - 1.3 BEE documentation, including BBB-EE certificates or affidavits;
 - 1.4 industry accreditation certificates.
 - 1.5 financial information including VAT certificates, tax clearance certificates, income tax numbers and proof of banking details; and
 - 1.6 any other information that is provided by the Supplier.
2. The Company will collect the Personal Information as required by POPIA from the following sources:
 - 2.1 publicly accessible platforms and verification agencies; and
 - 2.2 the Supplier itself.
3. All Personal Information will be processed and stored securely.
4. The Supplier’s Personal Information will be collected and processed for the following purposes:
 - 4.1 to establish a database of Suppliers that promotes competitive sourcing;
 - 4.2 to ensure that the Personal Information and documentation of all Suppliers are verified and vetted to promote compliance;
 - 4.3 to request quotations and other information from Suppliers;
 - 4.4 to enable the Company to purchase goods and/or services from the Supplier, as and when required by the Company through the issuing of official purchase orders by the Company and/or formal contracts; and
 - 4.5 for BEE or other legally permissible reporting by the Company.
5. The supply of Personal Information is mandatory and failure by the Supplier to provide the Personal Information to the Company may result in the Supplier not being approved as an authorised Supplier to the Company.
6. The Supplier has the right to access, update or amend any Personal Information that is provided to the Company.
7. To ensure that the Supplier Personal Information is protected to the extent required, the Company, its subsidiaries and third party contractors will be required to comply with data protection laws.

- 8. The Personal Information of the Supplier collected by the Company will be retained for up to a maximum of 5 years from date of the last engagement, purchase order or contract expiry for the purpose of document retention, contract management and statutory reporting.
- 9. The Company will take all reasonable steps to identify risk associated with the processing of the Supplier's information and established safeguards against these identified risks.
- 10. Should there be a breach of the confidentiality of the Supplier's Personal Information, the Company will take all reasonable steps to ensure that the Supplier is notified thereof.
- 11. The Supplier has a right to lodge a complaint with the information Regulator if the Supplier is of the view that its rights in terms of POPIA have been breached. The contact details of the information Regulator are:
 - Telephone Number: 012 406 4818.
 - Address: 33 Hoofd Street Forum II, 3rd Floor Braampark, Johannesburg, 2001.
 - E-mail Address: complaints.IR@justice.gov.za / inforg@justice.gov.za.
- 12. The Supplier acknowledges that it has been made aware of its rights in terms of POPIA and agrees that acceptance of the terms and conditions contained in this Notification constitutes permission to collect and process the Personal Information of such Suppliers as required by the Company for the purpose set out at point 4 above.

SIGNED FOR THE SUPPLIER

FULL NAME: _____
The signatory warrants that she/he is duly authorised by the Customer to sign this agreement.

DATE: _____

SIGNED FOR THE COMPANY

FULL NAME: _____
The signatory warrants that she/he is duly authorised by the Company to sign this agreement.

DATE: _____